

RefNo.198/E-Proc./Upscaling of Aapda Mitra/ EERR/2021 dt.17.11.2022

BID DOCUMENT
E-Procurement
Open Competitive Bid (OCB)
For
Supply of Emergency Essential Resource Reserve (EERR)

A P State Disaster Management Authority (APSDMA)
Kunchapalli, Tadepalli (Md), Guntur District, Andhra Pradesh-522501
www.apsdma.ap.in

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Newspaper advertisement

E-Procurement Tender Notice

A P State Disaster Management Authority

Kunchanapalli, Tadepalli (M), Guntur District, Andhra Pradesh 522501

E-procurement Tender Notice

E-tenders are hereby invited for Supply of Emergency Essential Resource Reserve (EERR) kits for 12 Districts in A P. Interested bidders can download and submit the bids online from 19.11.2022 through <https://tender.aeprocurement.gov.in> (AP Portal). For further details, please visit our website: www.apsdma.ap.gov.in or <https://tender.aeprocurement.gov.in> (Andhra Pradesh Portal).

Executive Director, APSDMA

Time schedule of various tender related events

Supply of 12 Emergency Essential Resource Reserve (EERR) kits to 12 Districts in the State of Andhra Pradesh

Reference No	Ref No. 198/E-Proc./Upscaling of Aapda Mitra/EERR/2021 dt.17.11.2022
Bid calling date	19-11-2022
Tender Fee (Non-refundable)	Rs.5,000 /-
EMD(refundable)	Rs. 2,00,000/-
Bid Documents Downloading Start date	19-11-2022 at 10.00 AM
Bid Document Downloading End Date	28-11-2022 at 5.00 PM
Last date for uploading of online documents	28-11-2022 at 5.30 PM
Last date for submission of Hard Copies of necessary documents (scanned copies)	02-12-2022 at 5.00 PM
Technical Bid opening date/time	03-12-2022 at 10.00 AM
Financial Bid opening date/time	03-11-2022 at 2.00 AM
Bid Validity Period	180 days from the date of opening of commercial bid
EMD Validity Period	90 days from the date of opening of commercial bid
Delivery Schedule	Within 60 days from the date of receipt of notification of award
Payment terms	90% Payment shall be released after the successful delivery to 12 Districts in the State and balance 10 % of the amount will be paid after two months after obtaining satisfactory certificate from the concerned Districts or APSDMA

Note: The dates stipulated above are firm and under no circumstances they will be relaxed unless extended by an official notification or happen to be Public Holidays. For the assistance in the online submission issues, the bidder may contact the help desk of M/s. VUPADHI (<https://tender.apecurement.gov.in>) at their e-mail address: contact@vupadhi.com. For any clarification and further details on the above tender please call/whatsapp: 9440484879

CLARIFICATIONS:

- i. Queries if any can be made through e-mail only on ed-apsdma@ap.gov.in on or before **23.11.2022 at 01:00 PM**. Queries received via any mode other than e-mail id mentioned above will not be entertained. The queries should only be sent in following format on the official letter head of the company.

S. No.	Page No. (Tender Ref.)	Clause (Tender Ref.)	Description (Tender Ref.)	Query

- ii. The addendum/corrigendum if any shall be published on AP SDMA website i.e. www.apsdma.ap.gov.in as well as on e-procurement platform <https://tender.apecurement.gov.in>.

Executive Director,
APSDMA

Section I

INVITATION FOR BIDS

Ref No. 198/E-Proc./Upscaling of AapdaMitra/ EERR2021dt.17.11.2022

Subject: Supply of 12 Emergency Essential Resource Reserve (EERR) kits to 12 Districts in the State of Andhra Pradesh

Sir/Madam,

1. Bids are invited on the e-procurement platform from the Original Equipment Manufacturers (OEM)/Authorized distributors/Suppliers/Resellers for Supply of 12 Emergency Essential Resource Reserve (EERR) kits to 12 Districts in the State of Andhra Pradesh. The details of bidding conditions and other terms can be downloaded from our website www.apsdma.ap.in as well as on e-procurement platform <https://tender.apecurement.gov.in>.
2. Bidders would be required to register on the e-Procurement market place "www.apecurement.gov.in" and submit their bids online. On registration with the e-Procurement market place they will be provided with a user id and password by the system through which they can submit their bids online.
3. The bidders need to scan and upload the required documents as per the Check list given. Such uploaded documents pertaining to technical bid need to be attached to the tender while submitting the bids online.
4. The attested copies of all these uploaded documents of technical bid, signed undertaking of tenderer should be submitted offline to the Administrative officer, APSDMA by **05.00 PM on 02.12.2022**.
 - a) The hard copy of the financial/price bid should not be submitted. The APSDMA will consider only the bids submitted through online.
 - b) The participating bidder(s) will have to pay non-refundable tender processing fee Rs.5,000/- in the form of Demand Draft drawn from any Nationalized Bank, in favour of **The Managing Director, Andhra Pradesh State Disaster Management Authority (APSDMA) payable at Tadepalli, Guntur District**.
 - c) Further the bidder(s) shall furnish, as part of bid, the EMD/Bid security for the amount specified in Section II of the tender document be paid through online (E Procurement portal) in favour of **The Managing Director, AP SDMA** along with bids.
 - d) All the participating service providers who submit the bids have to pay transaction fee and GST as levied by Govt. of India through online in favor of MD, APTS. The amount

payable to APTS is non- refundable.

5. APSDMA will not accept the tenders from blacklisted companies or undependable suppliers whose past performance with APSDMA was found poor due to delayed and/or erratic supplies and those with frequent product failures, and also against whom there have been adverse reports of Sub-Standard Quality / Poor Service of Equipment supplies, as defined in the other parts of the Bidding document.
6. Any information pertaining to the tender process and the submission of supporting documents shall not be entertained after the due date.
7. The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions therein. Non-compliance with specifications/instructions in this document may disqualify the bidder from the tender exercise.

For any clarification and further details on the above tender please call/Whatsapp: 9440484879 during 10.00 AM to 5.00 PM or e-mail: ed-apsdma@ap.gov.in

Executive Director, APSDMA

NOTE:

After uploading the documents, the copies of the uploaded technical bid documents along with original Demand Drafts and online challan in respect of Bid document fee and Bid Security have to be submitted. Physical submission of price bids will not be entertained.

SECTION II

STATEMENT OF IMPORTANT LIMITS/VALUES RELATED TO BID

Item	Description
Work Description	Supply of 12 Emergency Essential Resource Reserve (EERR) kits to 12 Districts in the State of Andhra Pradesh
EMD /Bid Security	Rs. 2,00,000/-
Bid Validity Period	180 days from the date of opening of commercial bid
EMD Validity Period	90 days from the date of opening of commercial bid
Period for furnishing performance Security	Within 10-15 days from date of receipt of award
Delivery Schedule	The items must be delivered within 60 days from the date of Purchase Order.
Performance security value	2.5 % of Order value
Performance security validity period	36 months from date of supply or 39 months from date of delivery whichever comes earlier
Period for signing the order Acceptance	Within 7 days from date of receipt of notification of award
Payment terms	
Payment of bill	Payment for goods and services shall be made in Indian rupees as follows. 90% of the Order value will be paid after supply of items. Balance 10% of the Order value will be paid after two months after obtaining the satisfactory certificate from concerned districts or APSDMA
Penalty for delay in supplies	For delays:- If the supplier fails to deliver any (or) all of the goods or perform the services within the time period specified in the contract the purchaser shall without prejudice to its other remedies under the contract deduct from the contract price as liquidated damages a sum equivalent to 2% of the contract value per a week until actual delivery or performance up to a maximum deduction of 10% of the delayed goods or services contract price. Once the maximum deduction is reached, the purchaser may consider the termination of the contract duly forfeiting the performance security etc.
Placing purchase order	APSDMA will place order on identified successful bidder. All the payments shall be made directly by APSDMA to the successful bidder as per the tender terms and conditions. APSDMA can split the order basing on the quoted price and service track record of the firm. The decision of APSDMA is final in this regard.
Transaction Fee	All the participating bidders who submit the bids have to pay an amount @ 0.035% of their final bid value online with a cap of Rs.10,000/- for quoted value of purchase up to Rs.50 crores and Rs.25000/- if the purchase value is above Rs.50 crores& GST applicable as levied by Govt. of India on transaction fee through online in favour of The Managing Director, APTS. The

	amount payable to APTS is non refundable
Bid submission	Online through e-procurement platform i.e. www.apecurement.gov.in .
Other conditions	<p>The documents that are uploaded at one market place will only be considered for bid evaluation.</p> <p>After uploading the documents, the copies of the Uploaded technical bid documents along with original Demand Draft of tender fee and EMD fee challan /online payment receipt have to reach Administrative Officer, A P State Disaster Management Authority, Kunchanapalli, Tadepalli (M), Guntur District, Andhra Pradesh – 522501</p> <p>APSDMA will not hold any risk and responsibility regarding non- visibility of the scanned and uploaded documents.</p> <p>APSDMA will not hold responsibility for the postal delay.</p> <p>Failure to furnish any of the uploaded documents, certificates will be entitled in rejection of the bid. Similarly, if any of the certificates, documents, etc., furnished by the Service providers are found to be false/fabricated/bogus, the Service provider will be disqualified, blacklisted and action will be initiated as deemed fit and the Bid Security will be forfeited.</p> <p>The rates should be quoted through online only.</p> <p>The financial bids of the service providers, who qualified the technical bid, shall only be opened.</p>

TENDER SCHEDULE

1. PREAMBLE

A P State Disaster Management Authority (APSDMA) invites online tenders for Supply of 12 Emergency Essential Resource Reserve (EERR) kits to 12 Districts in the State of Andhra Pradesh from reputed Original Equipment Manufacturers (OEM)/Authorized distributors/Suppliers/ Resellers through e- procurement platform (i.e. www.apecurement.gov.in).

2. SCOPE OF WORK

Supply of Emergency Essential Resource (EERR) to 12 Districts in the State of Andhra Pradesh (Delivery location of 12 Districts will be decided by APSDMA)

Appendix-I EMERGENCY ESSENTIAL RESOURCE RESERVE (EERR) – 12 Kits for 12 Districts in the State *(Each kit containing the following items and Qty)*

SL.NO	Items	Qty	Specifications
1	Personal Floatation device(Life Jacket)	20	<ul style="list-style-type: none"> • Color Orange • Buckles Para formaldehyde • Sewing Thread Polyester • Breaking Load of Sewing Thread(min)(20 cm between grips) 25Kgs • Color of Waist and chest webbing Black • Color of Lifting web Blue • Buoyancy/ Floatability 16.5kgs • Maximum weight of User for which suitable 16.5kgs • Material : <ol style="list-style-type: none"> 1) Mass of outer Fabric (g per sq meter) 150gm 2) Inner Foam Polyethylene 3) Thickness and No of Layers of Polyethylene Foam at different portions of jacket 2 4) Composition of Webbing for tightening lifejacket to waist Nylon 5) Composition of webbing at chest position Nylon 6) Composition of Webbing forming a Loop around Waist Web(Lifting Web) Nylon • Relevant certificate/Slandered
2	Torch or Emergency light (Solar Enabled)	25	<ol style="list-style-type: none"> 1) Mounting of Light Base Mount 2) Housing Material Plastic 3) PV Module 1.5 Wp to 2.0 Wp

			<p>4) Wattage of LED 0.6 W to 0.8 W</p> <p>5) Type of Battery Lithium Ion</p> <p>6) Battery Capacity 2AH at Voltages at 6V @ C/20</p> <p>7) Total Electronic Efficiency Minimum 85%</p> <p>8) Average Duty Cycle 4 to 5 Hours a day</p> <p>9) Light Uniformity The Light on the edges. of the entire 140 degree should not reduce more than 30% of the light</p> <p>10) Autonomy Minimum 2 days(Minimum 8 Operating Hours)</p> <p>11) Light Source: White Light Emitting Diode (White LED), dispersed soothing to Eyes by using proper optics and diffuser. Single Lamp or Multiple Lamps can be used.</p> <p>12) The color Temperature of White LEDS used in the System 5500 deg K- 6500 deg K</p> <p>13) Light Output (Minimum) : When Detector is Horizontal to Center Point of bottom of light source- distance 1 Feet: 95 LUX, 2 Feet: 16 LUX, 3 feet : 4.5 LUX, 4 feet: 1.5 LUX, 5 Feet: 0.5 LUX</p> <p>14) "Light Output (Minimum): When Detector is at Right to the center point of bottom of Light Source- Distance 1 feet: 230LUX, 2 Feet: 85 LUX, 3 Feet: 40 LUX, 4 Feet: 20 LUX, 5 Feet: 12 LUX"</p> <p>15) The Light Output from the W- LED should be constant throughout the duty cycle.</p> <p>16) Necessary lengths of wires/ cables, switches suitable for DC use and other protections should be provided</p> <p>17) The System should have protection against battery overcharge and deep discharge conditions YES</p> <p>18) The system should have two indicators, green and red</p> <p>19) A Green Light to indicate charging in progress and a red LED to indicate deep discharge condition of the battery. The green LED should glow only when the battery is actually being charged</p>
3	Safety Gloves	20 Pairs	<ul style="list-style-type: none"> • Material – Leather • Special Feature - Heat Resistant • Color Natural • Size – Large (Pack of 1)

			<ul style="list-style-type: none"> • Type Reusable • Split Cowhide Palm Work Gloves it is Highly Durable • Thickness 1-1 to 2 mm
4	30 mtrs 10/11 mm BOB Nylon rope	6	<ul style="list-style-type: none"> • Nylon 10mm thickness
5	Lifebuoys	12	<ul style="list-style-type: none"> • ISI Marked Lifebuoy (Latest) • Material Constructed of cork evenly formed and securely plugged, or of other equally efficient beyond material which shall not be adversely effected by oil or oil products • Floatability Not Less than 14.5 kgs in fresh water for a period of 24H • 2.8 KG weight • Rope Poly Propylene Rope (9.5mm) • Inner/Outer Diameter 480/740 mm • Should be Rot proof, Corrosion resistant and resistant to deterioration (UV protected) • Marking- The type, date of test, manufacturers batch number shall be marked on all life buoys by indelible color • Availability of type test report to prove conformity of declared parameters from IRS/DG Shipping/NABL Accredited/Central Govt. lab • Test report should be furnished to the buyer on demand
6	Inflatable Rubber boat with 40 HP Outboard Motor(OBM)	1	<ul style="list-style-type: none"> • Power 40HP • Exterior Size of Boat Minimum Length and Breadth in MM 4700*2000 • Interior Size of Boat Minimum Length and Breadth in MM 3300*1000 • Carrying Capacity Considering per person weight of 825/10KGS speed – 12 Persons speed at light load with 3 persons not less than 15knots and at full load not less than 6knots. • Minimum Inflatable chambers including inflatable keel – 6 • Mechanism of Boat – Foot pump as well as Electric pump (12 vdc) • The Hull, Air tube, Floor Keel must made of composite fabric consisting hypalon(outside layers) and neoprene (Inside

			<ul style="list-style-type: none"> • Minimum Height of tower/telescopic collapsible/Vertical Mast with light source (in mtrs from base) – 2 mtrs • Tower material- Mild steel • Minimum thickness of tower- 3mm • Stepup and stepdown time of tower- </=30 sec • Strength of the tower – 20km/hr • Battery- Rechargeable • Battery bank construction should have inbuilt charging arrangement with charging cable • System should have battery charging arrangement with AC power source input and with DC power source input with necessary cables • System should also work on 220/240 V, 50Hz Ac supply for connecting to the mains shall have provision for 15 Amps. 3 pin or 3 pin socket and a suitable lead wire with plugs at both ends • LED Luminaire Construction and LED Chip efficacy- >/= 130 Lm/Watt • Colour rendering index(CRI)- >/=70 • Optic lens material- Poly carbonate lence • Luminaire body must be corrosion resistant powder coated • Protection of the entire housing(Both LED section and Driver Section as per IS:10322 (Part-1): 1982 latest • Laminar light transparency should be of toughened glass • Toughened glass should not get discolored and not suffer degradation due to heat and ageing within warranty period • Operating temp. range -10 degree C to + 50 Degrees C • Should be availability of type test report from central government laboratory/NABL Accredited/ILAC laboratory for complete portable emergency lighting system • Warranty for complete system-1 year • Storage should have compulsory registration (CRS) of BIS as per IS 16270:2014 as applicable as on date
8	Emergency rescue Stretcher	6	<ul style="list-style-type: none"> • The foldable stretcher should fold lengthwise and cross wise and shall fold flat for compact storage and easy transportation

			<ul style="list-style-type: none"> • Support bed of the foldable stretcher shall be stain and water resistant and easy to clean and antifungal • Foldable stretcher shall have aluminium feet to prevent stretcher bed from touching the floor • Aluminium poles shall have rubber hand grips to keep a firm grasp on the stretcher • Unfolded Size of the stretcher (L x W x H) (in cm) with tolerance of $\pm 2\text{mm}$ - 205 x 53 x 13 • Number of folds which can be made -2 • Minimum Load carrying capacity of the Foldable stretcher in kgs – 170 • Weight of the foldable stretcher- 4 kgs • Foldable stretcher should have patient restrain strap with double locking Quick release safety Buckets • Vertical hoisting sling to be provided • Material of the Stretcher frame - Powder Coated Mild Steel • Material of the Support bed of the foldable stretcher - Vinyl Coated Nylon Fabric
9	Blankets	50	<ul style="list-style-type: none"> • Composition - 70% Wool (min) and remainder Polyester • Size (Length X Width) (cm) - 235 cm X 140 cm • Average Fibre Diameter (Micron) - 31.00 to 32.69 (as per IS 744) • Ends per dm - 80 $\pm 5\%$ • Picks per dm - 80 $\pm 5\%$ • Weave - 2/2 twill • Mass of Blanket - 2.2 kg $\pm 5\%$ • Relaxation in Shrinkage, Percentage (max) - 4 (as per IS 665) • Scouring Loss, Percentage (max) - 4 (as per appendix A of IS 894) • Colour - based on availability • Availability of Test Report from NABL/ ILAC accredited or Central Government Lab to prove conformity of products to the specification
10	First Aid kit	6	<ul style="list-style-type: none"> • Should contain dressing cotton • Should contain Bandage 2 Inch • Should Contain Bandage 3 inch • Dressing joint Should be provided

			<ul style="list-style-type: none"> • Anti-Septic Cream Should be provided • Self-Adhesive Medicated Aid round should be provided • Self-Adhesive Medicated Aid long should be provided • Tung dispenser Should be provided • Eye wash cup should be provided • Should contain Safety pins • Plastic Jar to be provided • Should be provided in proper plastic packing size: 150 MM (L) X 95 MM (W) X 50 MM (H) in transparent plastic material box • Separate information for usage should be provided • Should be compatible for usage for 10 persons
11	Gum Boots	12 pairs	<ul style="list-style-type: none"> • Fabric for Lined Boots Breaking Strength :- 150 N Minimum in both warp and weft direction. • Steel Toe Cap :- Not Required • Sole :- PVC • Thickness of PVC :- Shall not be less than 1.00 mm at any point round the top circumference of the boot upper excluding the raised top edge reinforcement ,and not less than 3.00 mm at any point on the lowest part of the upper adjacent to the soling or heel joint. • Upper :- 42 to 59 shore A Durometer • Sole & Heel :- 50 to 67 shore A Durometer • Relative Density :- The relative density of the material after molding shall be not more than 1.25 when tested in accordance with the method prescribed in IS 12240 (Part 3):1988 or latest • Volatility :- When tested in accordance with IS 12240 part -2 : 1988 or latest using test pieces of PVC compound 2.0 +

			<p>or – 0.1 mm in thickness taken from upper and soling components respectively ,the mean loss in mass of the three test pieces shall not exceed 2.0% for either the upper or the soling Compound.</p> <ul style="list-style-type: none"> • Lead Content :- The lead content shall not be more than 2 ppm when determined in accordance with the method prescribed in IS 12240 part v-5 :1988 or latest • Tensile Stress at 100% elongation in Mpa (As per table 3 of IS 12254 : 1993 or latest) • Upper :- 1.30 to 4.60 • Sole :- 2.10 to 5.00 • Minimum elongation Break % (As per table 3 of IS 12254 : 1993 or latest) • Resistance to cut growth for sole ,after subjected to 150000 flex cycle should be 300% • Resistance to cut growth for Upper during 150000 flex cycle No Crake Should occur. • Leakage Resistance at air pressure 0.015 Mpa • Leg Height: Design D (As per IS 12254 : 1993 or latest • Color :- Black • Size :- 8 to 10
12	Safety Goggles	6	<ul style="list-style-type: none"> • Frame material should be made of Polycarbonate (PC) • Safety Goggles Pack of 3 • Bridge width should be up to 30mm • Bridge height should be up to 14mm • Overall width (hinge to hinge) up to 135mm • Overall length (lens to tips) should be 160mm • Lens thickness should be 1.5mm • Weight should be up to 21grms • Lens filter should be UV • Lens base curve should be 10

			<ul style="list-style-type: none"> • Lens optical should be zero power
13	Safety Helmet (Water rafting)	10	<ul style="list-style-type: none"> • Material: HDPE • Quality of SHELL High Quality, High Impact, Light Weight, Tough. • Chin Strap Material High Quality Nylon Fiber. • Continuous Loop Crown Strap Material LDPE • Color Orange • The dome of the shell should have “V” corrugation • Relevant certificate/standard
14	Chain Saw Machine	5	<ul style="list-style-type: none"> • Carbide Chain Saw are to be designed to cut through different building materials like timber, metal sheets, FRP, PVC etc (Not through Concrete) • Output Power -5.5 HP • Type of Blade - Carbide tipped blade • Length of guard bar - 16 inch (one piece construction) • Type of Engine - 2- Stroke Petrol Driven, Air Cooled • Displacement in CC – 75 • Type of Fuel used –Petrol, tank capacity – 0.70 ltrs • Adjustable Depth of cut (in inch) -6 • Noise level in dB within 1 meter around equipment when working -108 • Ignition system should be electronic with preferably one button start up • Weight of Carbide tipped chain saw in kg -7 • Carbide tipped chain with 3/8" pitch with heavy duty tie straps and tempered rivets • Fully automatic and adjustable chain lubrication system • Automatic Chain Brake System for quick stoppage when required • Availability of adjusting chain tension • Warranty in years (not covering blade which is a consumable) • Protective carry case supplied with the machine • Demonstration of equipment and training to be provided after completing supplies • Availability of test reports from Central

			Govt /NABL / ILAC accredited Lab covering all the parameters.
15	Camping tent - water resistant	4	<ul style="list-style-type: none"> • Color Green or based on availability • Included Components Tent Poles, Tents pegs, Inner tent, Outer sheet, floor mat, carry bag, manual • Weight 3.5 Kilograms • Material Type Polyester • Size 3 person • Sport Hiking • Style Camping Tent

3. INCOMETAX:

During the course of the contract period, deduction of income tax and surcharge as in force at source shall be made at the prevailing rate of income tax department issued from time to time on the gross amount of each bill.

4. RATES,TAXES AND DUTIES:

All the rates in the tender shall be inclusive of all statutory compliance's like GST etc.

5. ELIGIBILITYCRITERIA:

1. Tender document with proper seal and signature of authorized person on each page of the bid submitted in token of acceptance of all the terms and conditions of the tender schedule. The person signing the bid should be the duly authorized representative of the firm/ company whose signature should be verified and certificate of authority should be submitted.
2. Bidder shall submit individual/firm GST and PAN card
3. A Certificate by the auditor/CA/CS indicating the turnover of the firm/individual should be enclosed. The bidder should have minimum average turnover of Rs.50.00 Lakh for any three years out of last five financial years. Audited balance sheets and income tax returns for 2 financial years out of last 3 years shall be enclosed.
4. The Original Equipment Manufacturer/authorized distributor of the manufacturer/reseller are allowed to bid for the items mentioned in the tender document.
5. The bidder should have minimum three years experience in supply of specified items at least 2-3 number of items mentioned in Appendix-I and copy of

- relevant purchase orders should be submitted as proof of experience in supply of equipments/items.
6. The copy of Supply Orders/ Contracts/ Agreements issued by/ signed with State Governments/Central Government agencies/reputed private organizations executed by the bidders in last three years shall be enclosed.
 7. The bidder shall certify and agree for supply of goods as per the specifications mentioned in Appendix-I
 8. The bidder should not have been black listed/ debarred by any organization on any account for the last three financial years. A self-declaration letter to that effect on the firms letter head has to be submitted (**Annexure V**)

Note: All the copies of certificates furnished should be signed by bidder along with their seal. The bidders must submit all relevant documentary evidence to support their claim for Eligibility in placing bid. **The tenders received without the above documents will be Rejected.**

6. BID PRICE:

- i. The price should be quoted in Indian Rupees with delivery at APSDMA, failing which the bid would be rejected. The price shall be written both in figures & words in the prescribed offer form.
- ii. The rates quoted by the bidder shall be fixed for the duration of the contract period and shall not be subject to adjustment on any account. But, any benefit arising out of any subsequent reduction in the prices due to reduction in duty & taxes after the prices are fixed and before the delivery should be passed on to the purchaser (i.e. APSDMA).
- iii. Any variation arises between unit price and the corresponding quoted total cost then the unit rate will prevail for calculating the total cost.
- iv. If there is a discrepancy between amount in words and figures, the amount in the words will prevail.
- v. Incomplete and/or conditional bids shall be liable to rejection.

7. BID PREPARATION:

Tenders are invited under two bid system viz., Part-1: Technical bid and Part-2: Financial bid. Bidders are requested to prepare the tender documents according to the following instructions.

Part I: It should contain the following self-attested photo copies

1. Technical Bid Checklist(Annexure I)
1. Bidder Letter Form(Annexure II)
2. Bidder Information Sheet(Annexure III)
3. Tender document, duly signed and stamped into keen of acceptance of all the terms and conditions of the tender schedule.
4. Certificate of GST,PAN of firm/Individual
5. Income tax returns, audited balance sheet and certificate of auditor indicating turnover of the firm/individuals
6. Minimum three years experience in supply of specified items at least 2-3 number of items mentioned in Appendix-I and copy of relevant purchase orders should be submitted as proof of experience in supply of equipment/items.
7. The bidder shall certify and agree for supply of goods/items as per the specifications mentioned in Appendix-I (Annexure-VI)
8. Self-declaration stating that “Firm has not been barred/blacklisted by any organization in doing business with them” (Annexure-V)

Part II: Financial Bid:

1. The bidder shall quote the price in online A P e-procurement portal only
2. The rate shall be quoted in INR and All duties, taxes, and other levies payable by the contractor as per State / Central Government rules, shall be included in the quoted rate by the tenderer.
3. The offered unit price shall be inclusive of standard packing, freight to destination (12 District Head quarters), loading and unloading charges etc.

8. DELIVERY SCHEDULE:

- i. The delivery period is 60 days from the date of Purchase Order and the delivery of goods shall be as per the specification mentioned in Appendix-I along with related relevant certificates.
- ii. In the event of delayed delivery i.e. delivery after the expiry of the delivery

period as specified above, the vendor shall be liable to pay a penalty at a percentage of the value of the undelivered equipment as detailed below:

Note: If any items or part of items not delivered as per the purchase order during the stipulated time penalty will be calculated on all undelivered items. @ 2% for One week, @ 4% for Two weeks @ 6% for Three weeks @ 8% for four weeks @10% for Five weeks, If delay continues beyond 5 weeks, then the contract is liable to be canceled.

iii. The delivery not be deemed to be complete until and unless the ordered products are checked and accepted by the APSDMA as per the order and specifications. After the delivery is made, if it is discovered that the items supplied are not according to the requirement, such supply would be rejected at the suppliers cost.

9. PAYMENT TERMS:

- i. 90% payment would be released after supply of equipments and balance 10% payment would be released after two months after obtaining satisfactory report from the District or APSDMA
- ii. Payment shall be paid through RTGS/NEFT/Cheque within 30 days on delivery of items & on receipt of the following details:
 - a. Original invoice duly signed by the authorized signatory.
 - b. PAN card, Bank Account details, Bank Address & RTGS details of the agency are to be forwarded along with the invoice.

10. EARNEST MONEY DEPOSIT / BID SECURITY:

- i. The bid should be accompanied by Earnest Money Deposit (EMD) of EERR-Rs. 2,00,000/- by way of online payment(E procurement portal) in favor of “Managing Director, A P State Disaster Management Authority” payable at Tadepalli, Guntur District
- ii. The EMD shall not carry any interest. Tenders received without EMD’s will be summarily rejected.

Forfeiture of the EMD: the forfeiture of EMD will be made in the following events:

- i. The bidder qualifies as L1 and backs out of the L1 quotes/tender specification/ tender terms & conditions.
- ii. The bidder signs the agreement and furnishes the Security Deposit but backs out of his tender bid.
- iii. The bidder withdraws his tender after acceptance.

- iv. The bidder withdraws his tender before expiry of the validity period of the tender.
- v. The bidder violates any provisions of the terms and conditions of these tender specifications.

REFUND OF EMD:

- i. In case of unsuccessful bidder, the EMD will be returned to them after finalization of the L1 vendor.
- vi. The EMD will be returned to the L1 bidder, only after signing of the contract and submission of Security Deposit, completion of formality etc. in all respects to the satisfaction of the APSDMA

11. PERFORMANCE SECURITY DEPOSIT:

- vii. The successful bidder has to deposit 2.5% of the total contract value as performance security deposit in the form of Bank Guarantee from any nationalized bank.
- viii. The Performance Security Deposit / Bank Guarantee of successful Bidder will be retained for the period of contract in force and will be returned after expiry of the contract period, after deducting the outstanding liabilities if any.
- ix. The Performance Security Deposit / Bank Guarantee shall not carry any interest.

12. GUARANTEE:

The vendor shall provide a relevant test certificates certificate/Standard shall be furnished

13. ROYALTIES AND PATENTS:

Any royalties or patents or the charges for the use or infringement thereof that may be involved in the contract shall be included in the price. Bidder shall protect APSDMA against any claims thereof.

14. APSDMA shall have the right to relax or waive or alter any of the provisions of the tender document.

15. If the bidder wishes to depart from the Technical specifications in any respect he shall draw the attention to such points of departure explaining fully the reasons thereof and furnish separately adopting the form as per ANNEXURE-VI. Unless this is done, the requirements of the Technical specification will be deemed to have been accepted

in every respect. The APSDMA reserves the right to accept/reject any or all of the deviations shown by the bidder

16. INSTRUCTIONS TO BIDDERS

- i. Tenders with over writings, alterations etc., will not be admitted unless they are attested by the bidder. Where there is a discrepancy between the amount (Rupees) in figures and words, the price, which is least of the two, will prevail.
- ii. Bid should be strictly in conformity with the Terms and Conditions mentioned in the tender schedule.
- iii. Bidders are expected to examine all the terms and instructions mentioned in the tender schedule and prepare their proposals accordingly. Failure to provide all requisite information will be at the bidders own risk and may result in the rejection of the tender.
- iv. All assertions made in connection with the tender are to be supported/ substantiated by relevant documents. The Managing Director, APSDMA, Tadepalli, Guntur District, AP reserves the right to verify the credentials of the bidder as per the eligibility criteria.
- v. The Managing Director, APSDMA, Tadepalli, Guntur District, AP will notify the bidder whose tender has been accepted.
- vi. The successful bidder shall execute an agreement with APSDMA on Non-judicial stamp paper worth Rs.100/- agreeing to all the conditions of the contract within one week upon intimation of acceptance of Tender. The successful bidder has to submit performance security guarantee after taking Letter of Intent but before having contract agreement. Failure on enter into an agreement within the stipulated time will result in forfeiture of the EMD.
- vii. Ordinarily, the tendered items will be selected based on the lowest rates quoted by the tenderer in the price bid. However, the tender committee reserves the right to select the product even with higher rates depending upon the reported performance/market reputation/efficiency of the item basing on the user reports/feedback given by the end users, ignoring the lowest rates.

17. METHOD OF SUBMISSION:

Bids shall be submitted online on www.apecurement.gov.in Platform. The

participating bidders in the tender should register themselves free of cost one-procurement plat form in the websitewww.apecurement.gov.in

- i. Bidders can log-in to e-procurement platform in secure mode only by signing with the Digital certificates.
- ii. The bidders who are desirous of participating in e-procurement shall submit their technical bids, price bids as per the standard formats available at the e-market place.
- iii. The bidders shall sign on all the statements, documents certificates uploaded by them, owning responsibility for their correctness/authenticity.
- iv. The bidders should scan and upload the respective documents in Technical documentation as per the check list.
- v. After uploading the documents, the copies of the uploaded technical bid documents and original Demand Drafts in respect of tender processing fee and online receipt of bid security / EMD are to be submitted by the bidder to the “The Administrative Officer, APSDMA, Tadepalli, Guntur District, Andhra Pradesh -522501”, by **05:00 PM on 02.12.2022**. (No physical submission of price bid will be entertained)
- vi. Failure to furnish any of the uploaded documents, certificates, will entitled in rejection of the bid. The APSDMA shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents etc., furnished by the Bidder are found to be false / fabricated / bogus, the bidder will be disqualified, blacklisted, action will be initiated as deemed fit and the Bid Security will be forfeited.
- vii. APSDMA will not hold any risk and responsibility regulating non-visibility of the scanned and uploaded documents.
- viii. The Documents that are uploaded online on e-market place will only be considered for Bid Evaluation.
- ix. The rates should be quoted online only.

18. EVALUATION PROCEDURE:

- i. The Technical Bids will be opened as per the schedule given in the tender document
- ii. The tenders will be evaluated so as to ascertain the capability of the bidders to provide the material with in the period mentioned above and also to assess whether the bidder satisfies the eligibility criteria as

detailed in Section 5 & As per Annexure-I

- iii. The rejection of the bidder on technical grounds will be based on the failure to meet eligibility requirements.
- iv. Price Bids of only those bidders, who have fulfilled the eligibility criteria specified, will be opened. The Price Bid of the bidder who does not fulfill the eligibility criteria will not be opened and their tender stands rejected.
- v. Any claims or disputes raised by the unsuccessful bidders in respect of selection process and non-allotment of award will have no legal validity and will not be enforceable against the APSDMA. No further correspondence will be entertained regarding the disqualification.
- vi. APSDMA, reserves the right to accept or reject any/or all the tenders without assigning any reasons whatsoever APSDMA, also reserves the right to cancel the selection process for award of the contract at any time. The decision of the Managing Director, APSDMA is final and binding.

19. FORCE MAJEURE:

During force Majeure i.e. Acts of God, War, Floods, Riot, Earthquake, General Strike, Lockouts, Epidemics, Civil Commotions, the bidder shall inform the Purchaser immediately and provide their best possible service in given circumstances, and resume services as soon as possible after force majeure ceases.

20. ARBITRATION:

In the event of any dispute or differences between the supplier and the purchaser whether arising during the execution of orders under these terms and conditions or thereafter whether by breach or in manner in regard to:

- i. The Construction or interpretation of the terms and conditions
- ii. The respective rights and liabilities of the parties hereto there under
- iii. Any matter or thing out of or in relation to or in connection with these terms and conditions then either party shall give notice to the other of the same and such dispute or difference shall be and hereby referred to the arbitration of such person as the Managing Director, APSDMA, may nominate and the decision of such Arbitrator shall be conclusive and binding on the parties hereto. The provisions of Arbitration and Conciliation Act 1996 shall apply.

21. DISPUTES:

All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during or after completion of contract will be settled amicably (by negotiations) and the decision shall be final on all such matters and shall be binding on the Bidder

22. DISCLAIMER:

- i. Neither APSDMA nor its employees make any representation or warranty as to the accuracy, reliability or completeness of the information in this tender schedule and it is not possible for the APSDMA to consider the investment objective, financial situation and particular needs of each party who reads or uses the Tender Schedule. Certain prospective Bidders may have a better knowledge of the scope of work than others. Each prospective Bidder should conduct his or her own investigations and analysis and check the accuracy, reliability and completeness of the information in the Tender schedule and obtain independent advice from appropriate sources.
- ii. APSDMA reserves the right to reject any or all the Bids submitted in response to this request for Proposal at any stage with out assigning any reasons whatsoever.
- iii. APSDMA reserves the right to change any or all of the provisions of this tender document.

23. REJECTION OF TENDERS:

- i. The APSDMA reserves the right to cancel the tender process and reject all tenders at any time prior to the award of contract without thereby incurring any liability as against the affected bidder or any obligations to inform the affected bidder of the grounds of acceptance or rejection.
- ii. No bidder is entitled to withdraw his or her offer after submission. In case of such withdrawal, the EMD deposited along with the tender schedule shall stand forfeited.

24. For breach of any of the conditions prescribed in the tender or as specified by the APSDMA time to time, the EMD is liable to be forfeited. Decision of the Managing Director, APSDMA in this regard is final and binding on bidder.

Annexure I
Technical Bid Check List

S.No.	Description	Complied or Not	Name of the file uploaded	Page No.
1	Bid Processing Fee of Rs.5,000/- by way of DD from any nationalized Bank			
2	EMD/ Bid Security of EERR- Rs.2,00,000/-			
3	Bidder Letter Form (Annexure II)			
4	Bidder Information Sheet (Annexure III)			
5	Tender document, duly signed and stamped in token of acceptance of all the terms and conditions of the tender schedule.			
6	Certificate of GST,PAN of firm/Individual			
7	Average turnover copy of Rs.50.00 lakh, Certified by CA for any three years out of last five financial years.			
9	IT returns for any two years out of last three financial years.			
10	Purchase orders for 2-3 items as mentioned in the appendix-1 supporting previous experience in business/manufacture and/or supply of the said equipment for any three years out of last five years.			
11	Self-declaration stating that "Firm has not been barred/blacklisted by any organization in doing business With them " (Annexure-V)			
12	List of major customers (Annexure-IV)			
13	Technical compliance statement (Annexure VI)			

NOTE: All pages of the bid document must be serially numbered and signed.

Annexure II
Bidder Letter Form

From:
(Registered name and address of the bidder)

To
The Managing Director,
APSDMA
Tadepalli
Guntur District
Andhra Pradesh-520501

Sir,

Having examined the bidding documents and amendments there on, for the supply of Emergency Essential Resource Reserve (EERR) kits for the 12 Districts of Andhra Pradesh in response to your tender call dated -11-2022

1. I/We hereby offer to supply and install the item as listed in the schedule to this tender hereto as you may specify in the acceptance of Tender at the price given in the said Schedule and agree to hold this offer open for a period of 90 days from the date of opening of the tender.
2. I/we shall be bound by a communication of acceptance / rejection by APSDMA.
3. I/We have understood the Instruction to bidders and terms and conditions of Contract in the form as enclosed with the invitation to the tender and have thoroughly Examined the specifications quoted in the Schedule hereto and am/are fully aware of the nature of the goods required and my/our offer is to supply the goods strictly in accordance with the specifications and requirements.
4. Certified that ours is:
 - a) A sole proprietorship firm and the person signing the bid document is the sole Proprietor/constituted attorney of the sole proprietor (OR)
 - b) A partnership firm, and the person signing this bid document is a partner of the firm and has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement /by virtue of general power of attorney (OR)
 - c) A company and the person signing the document is the constituted attorney/ authorized signatory.

(NOTE: Strike out whatever is not applicable. All corrections/deletions should invariably be attested by the person authorized to sign the bid document).

5. I/We do hereby undertake that, until a formal notification of award, this bid, together with your written acceptance thereof shall constitute a binding contract between us.
6. If bid is accepted, I/we undertake to;

- a) Provide services/execute the work according to the time schedule specified in the bid document,
- b) Obtain the performance guarantee of a bank in accordance with bid requirements for the due performance of the contract, and
- c) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.

7. We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Yours faithfully,
(Signature)

Dated this day of __
Address:

Telephone: __
FAX __
E-mail

Annexure III
Bidder Information Sheet

1	Name of the organization	
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2	Year of establishment	
3	Registered Office Address	
4	PAN No	
5	GST No	
6	Name & Designation of Authorized person:	
7	Phone No.	
8	Fax No.	
9	Email-ID	
10	Nature of the firm (Proprietary/partnership/etc...)	
11	Whether Manufacturer/authorized dealer/ Seller /Reseller	
12	Total No. of service centers in India	
13	Bank Details of the Agency:	
	Bank Name	
	Bank Address	
	Bank Account Number	
	IFSC Code	
14	Bid Document Fee (Non-refundable)	Amount Rs.: DD No. : DD Date : Issuing Bank &Branch :
15	EMD	Amount Rs. : Payment Id : Date : Issuing Bank &Branch :

Annexure-IV

List of Major Customers

S.No.	Costumer full address with Phone number and mail id	Year of supply	Equipment supplied

Annexure-V
NON BLACKLISTING CERTIFICATE

[To be submitted on letter head]

I/We here by certify that the [Name of the company/firm] has not been ever blacklisted/debarred by any Central/ State Government/ Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by APSDMA and also abide all the terms and conditions stipulated in the bid document.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and APSDMA may impose any action as per the rules.

Date:
Place:

Name:
Business Address:

Signature of Bidder: Seal of the Bidder

Annexure-VI
Technical Compliance Statement

Technical compliance statement as per technical specifications mentioned in this document (taking in to consideration all the amendments issued to this document, if any) is to be submitted in the following format:

S.No	Item No. and Name	Specification Required	Specification of quoted item along with model, make and special features, if any	Compliance (Complied/ Complied higher /Complied lower)